



## AGENDA

Wednesday, October 5, 2022

This meeting will be conducted virtually. At 6:00 p.m., join the meeting at:

<https://council.cityofalbany.net/groups/prc/zoom>

You can also dial in using your phone: +1 253 215 8782

Meeting ID: 862 5475 5633

Passcode: 946648

Microphones will be muted and webcams will be turned off for presenters and members of the public unless called upon to speak.

If participant(s) disrupt the meeting, the participant(s) microphone and webcam will be turned off.

If disruption continues, the participant(s) will be removed from the meeting.

1. CALL TO ORDER

2. ROLL CALL

3. BUSINESS FROM THE PUBLIC

*Persons wanting to provide comment to the commission under "business from the public" must send comments by email to [debbie.little@cityofalbany.net](mailto:debbie.little@cityofalbany.net). Please limit comments to one page and include your name and address. Emails received before noon on the day of the meeting will be included in the record.*

4. APPROVAL OF MINUTES

a. August 3, 2022

5. SCHEDULED BUSINESS

a. Discussion Items

1) Adopt a Park Update

b. Action Items

1) None

c. Reports and Updates

1) Capital Projects Update

2) Program Reports

6. BUSINESS FROM THE COMMISSION

7. NEXT MEETING DATE: Wednesday, November 2, 2022?

8. ADJOURNMENT

The Parks & Recreation Commission will meet virtually. This meeting is accessible to the public via phone and video connection. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at

[Debbie.little@cityofalbany.net](mailto:Debbie.little@cityofalbany.net) or 541-917-7778.



**MINUTES**

Wednesday, August 3, 2022

6 p.m.

REMOTE

Approved: Draft

CALL TO ORDER: Meeting to order at 6:04 p.m.

Commissioners present: Matt Wadlington, Stacie Wyss-Schoenborn, Josh Slamp, Aaron Falotico, Jim Vaughn

Commissioners absent: Russ Allen, Jill Van Buren

Staff present: Peter Troedsson, City Manager; Rose Lacey, Recreation Programs Manager; Rick Barnett, Parks & Facilities Maintenance Manager; Debbie Little, Administrative Services Coordinator

APPROVAL OF MINUTES 6:04 p.m.  
May 4, 2022

MOTION: Wyss-Schoenborn moved to adopt the minutes as presented. Wadlington seconded the motion, which passed 5-0.

DISCUSSION ITEMS 6:05 p.m.

- a. Citizens Advisory Board Optimization Review  
Troedsson provided an update regarding the review process of the Citizen Advisory Groups. One goal of the review is to optimize the use of the City's advisory boards which could lead to possible restructuring and combining of some commissions. Brief discussion followed.

ACTION ITEMS

- a. None

REPORTS AND UPDATES 6:05 p.m.

- a. Capital Projects

Timber Ridge- Property transfer approved by school board. Construction postponed to summer 2023 due to supply and budget related issues.

Timber Linn- irrigation and seeding planned for September. Soil is being donated by Knife River.

Henderson – Contractor has been selected; project is projected to be completed by mid-October.

Burkhart – Sports court is being installed by late fall. Funding is from a National Fitness

Campaign grant and Community Development Block grant.

b. Staff reports

Barnett provided an update on Park Maintenance.

- Seasonal staffing shortage continued throughout the summer.
- Park restrooms only open for rentals.
- Staff working on finishing projects before rainy season.

Lacey provided an end of season report on recreation programs.

- Summer Sounds wrapped up 8/1/22, River Rhythms has two concerts left.
- Last Fun in the Park is 8/10/22.
- Camps and other youth programs are mostly full.
- Paddle boats are open and added kayaks.
- Swim lessons are full.
- Albany Community Pool annual shut down is planned for the end of August.
- COOL Pool attendance is up with drop-in and advance registration options.
- Northwest Art & Air Festival is August 26-27, 2022. Billy Currington is the headliner for the main Saturday night concert.
- Fall Activate is scheduled to mail 8/22/22.

BUSINESS FROM THE COMMISSION

None.

NEXT MEETING DATE: Next meeting will be Wednesday, October 5, 2022.

ADJOURNMENT

The meeting was adjourned at 6:48 p.m.

Submitted by,  
*Signature on file*

Debbie Little  
Administrative Services Coordinator

Reviewed by,  
*Signature on file*

Rose Lacey  
Recreation Programs Manager, AIC Director

## Capital Projects Report

| PROJECT  | STATUS   | PROJECTED<br>COMPLETION<br>DATE                            | NOTES   |
|--|--|--|---|
| Timber Ridge Park Development                    | Property transfer ok'd by current school board.<br>Preliminary Design in process   | Fall 2023  |   |
| Timber Linn Park soccer field improvements       | Phase II is nearing completion. Grass planted soon.<br>Hoping to do phase III (final phase) this spring  | Spring 2023  | AYSO irrigation, City grading   |
| East Thornton Lake Natural Area development Ph 1 | Design pending. Will look at improvements once the Master Plan is complete. Cost for a 10 car parking lot on the west side of the property estimated at \$400,000. | Development indefinitely delayed, pending O&M funding plan | SDCs, donations, State grant  |
| Henderson Park Playground Replacement            | Substantially complete except we are still waiting for the playground structure to arrive. Structure should arrive end of October.                                 | Summer/Fall 2022   | \$175,000 budgeted  |
| Deerfield Park Playground Replacement            | Disc Golf course has been successful. Redevelopment will be planned when we get closer to 2024   | TBD FY24-25  | \$250,000 budgeted; likely need closer to \$400,000 to update whole park. |
|  |  |  |   |