



## PARKS & RECREATION COMMISSION



### AGENDA

Wednesday, November 2, 2022

This meeting will be conducted virtually. At 6:00 p.m., join the meeting at:

<https://council.cityofalbany.net/groups/prc/zoom>

You can also dial in using your phone: +1 253 215 8782

Meeting ID: 862 5475 5633

Passcode: 946648

Microphones will be muted and webcams will be turned off for presenters and members of the public unless called upon to speak.

If participant(s) disrupt the meeting, the participant(s) microphone and webcam will be turned off.

If disruption continues, the participant(s) will be removed from the meeting.

1. CALL TO ORDER

2. ROLL CALL

3. BUSINESS FROM THE PUBLIC

*Persons wanting to provide comment to the commission under "business from the public" must send comments by email to [debbie.little@cityofalbany.net](mailto:debbie.little@cityofalbany.net). Please limit comments to one page and include your name and address. Emails received before noon on the day of the meeting will be included in the record.*

4. APPROVAL OF MINUTES

a. October 5, 2022

5. SCHEDULED BUSINESS

a. Discussion Items

- 1) Adopt a Park Update
- 2) Meadow Ridge Park

b. Action Items

- 1) None

c. Reports and Updates

- 1) Capital Projects Update
- 2) Program Reports

6. BUSINESS FROM THE COMMISSION

7. NEXT MEETING DATE: Wednesday, February 1, 2023

8. ADJOURNMENT

The Parks & Recreation Commission will meet virtually. This meeting is accessible to the public via phone and video connection. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at

[Debbie.little@cityofalbany.net](mailto:Debbie.little@cityofalbany.net) or 541-917-7778.

[cityofalbany.net](http://cityofalbany.net)





## PARKS & RECREATION COMMISSION



### MINUTES

Wednesday, October 5, 2022

6 p.m.

REMOTE

Approved: Draft

CALL TO ORDER: Meeting called to order at 6:04 p.m.

Commissioners present: Russ Allen, Matt Wadlington, Josh Slamp, Aaron Falotico, Jim Vaughn

Commissioners absent: Jill Van Buren, Stacie Wyss-Schoenborn

Staff present: Rose Lacey, Recreation Programs Manager; Rick Barnett, Parks & Facilities Maintenance Manager; Debbie Little, Administrative Services Coordinator

APPROVAL OF MINUTES  
August 3, 2022

6:02 p.m.

MOTION: Falotico moved to adopt the minutes as presented. Wadlington seconded the motion, which passed 5-0.

DISCUSSION ITEMS

6:05 p.m.

- a. Adopt a Park Update  
Moved to next meeting.

ACTION ITEMS

- a. None

REPORTS AND UPDATES

6:06 p.m.

- a. Capital Projects

Barnett reviewed project report included in agenda packet.

Burkhart – Sports court is installed. Ribbon cutting set for October 13, 2022.

- b. Staff reports

Barnett provided an update on Park Maintenance.

- Seasonal staffing shortage continued throughout the summer.
- Staff working on finishing projects before rainy season.

Lacey provided an update on recreation programs.

- Planning for next summer concerts is underway. Logistics are going to be tricky with the Waterfront Project construction taking place.

- Classes at the Riverfront Community Center are full.
- Staffing shortage continues to provide challenges.
- Looking for a back-up driver for the Trip and Tour programs.
- COOL Pool reservation system worked well over the summer.
- Northwest Art & Air Festival was well attended, and vendor sales were up.

Little provided an update on the Administrative Division.

- Commissioners will be receiving an email from the City Manager regarding the optimization of the Citizen Advisory Group by the end of the week.
- PerfectMind has been selected as the new recreation registration software.

#### BUSINESS FROM THE COMMISSION

None.

NEXT MEETING DATE: Next meeting will be Wednesday, November 2, 2022.

#### ADJOURNMENT

The meeting was adjourned at 6:35 p.m.

Submitted by,

Reviewed by,

Debbie Little  
Administrative Services Coordinator

Rose Lacey  
Recreation Programs Manager, AIC Director