



PUBLIC LIBRARY BOARD AGENDA



Tuesday, January 24, 2022

At 5:15 p.m.

This meeting includes in-person and virtual participation.
2450 14th Avenue SE
or join on [Zoom](#)

Phone: +1 253-215-8782 | Meeting ID: 889 6564 4728 | Passcode: 115761

1. Call to order
2. Roll call
3. Business from the public

The staff contact for business from the public is: elise.schuh@cityofalbany.net.

4. Approval of December 6, 2022, minutes
5. Scheduled Business
6. Business from the commission
7. Staff update
 - Director -Eric Ikenouye
 - Interim Assistant Library Director - April Spisak
 - Library Resources Coordinator – LaRee Dominquez

8. Next meeting date: Tuesday, February 28, 2023

9. Adjournment

This meeting is accessible to the public via video connection. The location for in-person attendance is accessible to people with disabilities. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: elise.schuh@cityofalbany.net or 541-917-7590.

cityofalbany.net





MINUTES

December 6, 2022

5:15 p.m.

Hybrid

Approved: DRAFT

Call to Order

Chair Steve Borst called the meeting to order at 5:15 p.m.

Roll Call

Members present: Amanda Blaisdell, Steve Borst, Bob Brown, Barbara Coffman, Karen Messer, Amy Roberts, Dave Smith

Staff present: Eric Ikenouye, Library Director; Elise Schuh, Administrative Services Coordinator

The Board welcomed the new Administrative Services Coordinator, Elise Schuh.

Approval of October 25, 2022, Minutes:

5:16 p.m.

MOTION: Board Member Steve Borst moved to approve the minutes as written. Board Member Barbara Coffman requested a correction to the spelling of her name. Borst moved to approve the corrected minutes. Board Member Karen Messer seconded it, and it passed 5-0.

Scheduled Business

5:18 p.m.

Library Director Eric Ikenouye shared that Interim Assistant Library Director April Spisak was unable to attend to talk about strategic planning. The discussion was postponed until the next scheduled meeting on January 24, 2023.

Board Member Dave Smith joined virtually at 5:19 p.m.

Staff update

Ikenouye went through his director's report*.

Board Member Amy Roberts joined at 5:23.

Ikenouye shared that Library Resources Coordinator LaRee Dominquez was unable to attend to give updates on the appeal letter.

Ikenouye stated that the recent Friends of the Library book sale went well, and the group has started hosting programs at the library on Fridays.

Messer asked about promotion and outreach regarding the Friend's programs. Ikenouye mentioned that the Friends of the Library has an email distribution list and announcements through the library website and social media. In addition, their events are included on the library calendar.

Adjournment

Hearing no further business, Borst adjourned the meeting at 5:29 p.m.

Respectfully submitted,

Reviewed by,

Elise Schuh
Administrative Services Coordinator

Eric Ikenouye
Library Director

**Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing cityclerk@cityofalbany.net*